

CASH PROGRAMS DIVISION

May 2003

GR: Adult Education & Literacy Programs

With this tidbit of information you can help participants help themselves. Are you aware that the Los Angeles County Library provides free literacy programs which include basic literacy tutoring, ESL and Family Literacy classes? Did you know that many school districts within the County of Los Angeles provide basic education classes and vocational training courses? Well! now that you are aware and you do know, Administrative Memo 03-12, dated 4/29/03, was released with Education Resource flyers. GR EWs and GROW Case Managers are to provide to any interested applicants/participants upon request.



CalWORKs: Seamless Eligibility For Pregnant/Parenting Teens Turning 18

Pregnant/parenting teens turning 18 years of age who are in their parent/caretaker's household may be eligible to open their own case. There is to be **no** break in aid. The effective date of the teen's case must be the first of the month following their discontinuance from the parent/caretaker's case. In this process:

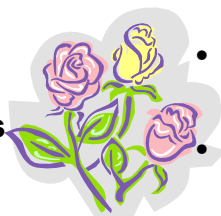
- The approved Minor Parent Worker (MPW) deletes the teen and/or teen's child from the case and initiates a PA 1349, Teen Referral Gram, which is forwarded by the Eligibility Supervisor to the Reception Supervisor.
- The Receptionist and Case Opening Clerk open case for the teen.
- The Intake MPW processes the case for teen upon receipt of the PA 1349.

For detailed policy/procedures, refer to Program Interpretation Handbook (PIH) ML #560, dated 4/1/02.

CalWORKs: Common-Law Relationships

Did you know...

That **common-law relationships** (marriage without a civil ceremony) are not recognized in California (refer to EAS 43-103.5)? Although the applicant/participant may cohabit, a common-law marriage is not legal in California. However, if the applicant/participant declares that he/she had a common-law marriage outside of California, the EW should confirm the marital status with the co-located staff from CSSD. If there is no valid marriage, the EW must continue to choose "single-never married" from the drop down menu located in the "Individual Demographics Information" screen.



Mother's Day

CalWORKs: Family Reunification

Beginning this month, Family Reunification, PIH ML #569, will allow certain families to continue to receive GAIN services even after their children have been removed from the home and placed in foster care. With the children in foster care, the remaining parent(s) is not eligible to CalWORKs cash aid or CalWORKs-linked Medi-Cal; however, the parent(s) is eligible to Food Stamps. CalWORKs districts will be notified by GAIN when a case is eligible for Family Reunification.

GAIN services will generally continue for six months; however, the services can be extended for an additional six months, provided the parent remains otherwise eligible to CalWORKs. A six-month redetermination is required to determine on-going eligibility. Family Reunification cases will be tracked manually by the Supportive Services Eligibility Worker and reviewed every six months until the family reunification plan is terminated.

Train-the-trainer Family Reunification training was conducted on May 5 in Exposition Park District 12 for all BWS districts.

CIVIL RIGHTS & LANGUAGE SERVICES

Did you know that:

The Civil Rights & Language Services Section is responsible for conducting a biennial review of every district office to ensure compliance with Civil Rights mandates? This review includes:

- interviewing public contact staff
- checking for proper facility accessibility for individuals with disabilities
- checking for proper display of mandatory Civil Rights posters
- reviewing case records



Our Department's commitment to providing every person in need of assistance with meaningful access to all programs and services is reflected in each district's compliance with Civil Rights mandates.

If you have any questions regarding Civil Rights district monitoring, you may contact the Civil Rights & Language Services Section at (562) 908-8355.